

## [Decision-Making Process](#)

### [Decision-Making Checklist](#)

## Decision-Making Process

Who needs to be involved to make the decision?

- Working Groups are convened to make decisions on:
  - Operations: fiscal, administrative, governance, evaluation, overarching priorities/goals
  - Communications: branding, communications procedure, communication tools
  - Engagement: activities, future MC Gatherings
  - Network: governance makeup, partnerships, health of network
  - New groups will be defined as needed?
- Cross-cutting: Some decisions may involve more than one Working Group and/or staff. Conduits or staff will reach out to another Working Group if a joint decision needs to be made. Meeting procedures will be utilized to make the decision.
- Delegated Decisions: Staff who are fully oriented with MC's purpose and guiding principles are empowered to make their own executive decisions within their job responsibilities or as delegated by a Working Group.

## Decision-Making Checklist<sup>1</sup>

This checklist will be used as a guide when making decisions.

### **Viability**

The activity must support Mass Culture's core values and purpose by aligning to one or more of our strategic themes:

- Making arts and culture research real, visible, and relevant
- Transcending silos and boundaries to redistribute knowledge power
- Building partnerships and connections for knowledge transfer
- Bringing visibility and voice to diverse ecosystem stakeholders
- Growing and engaging the MC network

### **Feasibility**

The activity must respect our limitations, resource and operating constraints by fulfilling all of the following:

- Creating conditions for organizational sustainability and regeneration
- Respecting the limitations of Mass Culture's volunteer network of experts & preventing burnout for those executing and engaging
- Assessing financial resources
- Building on Mass Culture's current capabilities
- Supporting Mass Culture's organizational learning and adaptability (when being stretched from their current capabilities)

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<sup>1</sup> Checklist created by OCAD Strategic Foresight & Innovation Students in [Mass Culture's Strategic Roadmap](#) pg. 17

**Desirability**

Do Mass Culture want this? If so, the activity must:

- Recognize the ability (or lack thereof) for other partners in the ecosystem to engage, participate, and/or co-create value
- Provide the necessary information, supports and accommodations to enable participation